

MOOR MONKTON PARISH COUNCIL

DRAFT MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON WEDNESDAY 17TH JULY 2019 AT 7.30PM IN THE SCHOOLROOM, MOOR MONKTON

Present: Councillors Johnson (Chairman), Gibbs, Sharp and Tomlinson. Also present was District Councillor Ann Myatt, four residents and the Clerk, Lynne Tomlinson

19.047 TO RECEIVE DECLARATIONS OF DISCLOSABLE PRECUNARY INTERESTS (NOT PREVIOUSLY DECLARED) ON ANY MATTER OF BUSINESS.

Cllr Sharp who lives opposite the Church Lane proposed site for planning application, declared her interest in that application.

19.048 TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and approved from Councillor Philliskirk. Apologies had also been received from District Councillor Andy Paraskos.

19.049 TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15TH MAY 2019

The Minutes of the Parish Council Meeting held on 15th May 2019, having been circulated prior to the meeting, were approved and signed following an amendment to item 19.039 which referred to Moor Monkton Village Association and should have stated Richard Kay Charity.

19.050 PUBLIC PARTICIPATION

Chairman stated that this was open to all after each Agenda item for no longer than 3 minutes per person.

19.051 TO ELECT A NEW CHAIRMAN AND VICE CHAIRMAN FOR THE YEAR AND RECEIVE THE CHAIRMAN'S DECLARATION OF OFFICE

Councillor Johnson was unanimously elected as Chairman (proposed by Cllr Gibbs and seconded by Cllr Tomlinson) and signed the Declaration of Office. Cllr Gibbs was duly elected as Vice Chairman (proposed by Cllr Johnson and seconded by Cllr Sharp).

19.052 PLANNING APPLICATIONS

(a) To consider the following Planning Application

The Parish Council considered and discussed the following Planning Application.

19/01073/FUL - 6.115.143.OUT -
Land comprising of a field on Church Lane to have 3 Dorma Bungalows erected with all matters reserved.
(Mr Michael Cairns - Lynwood Lodge)

The decision made was "C" - The PC does not object to or support the application but wishes to make comments and safeguards on the following:

1. Due to historic flooding problems in this area, there is concern that additional burden on the existing drainage will add to the problems currently experienced.



	2. Also, concerns were raised over the additional traffic at the junction of Church Lane / A59 / Marston Lane, where problems are already being experienced. 3. If this Planning Application is granted the PC would like assurances from the Contractors involved that they would keep the main road (Church Lane) clear of any building debris / mud so as not to hold up traffic going in and out of Moor Monkton
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(b) To note the Local Authority Planning Decisions

The following Planning Application decisions were noted

19/01073/FUL - 6.115.71.C.FUL Rosemead Farm – Mr & Mrs May Erection of single storey extension & carport etc.	Decision: APPROVED (Subject to conditions)
19/00867/FUL - 6FUL.115.41.K.FUL Moor Farm – Mrs Elizabeth Wilson Change of use of 2 no. 1 bedroom self contained holiday annex to 1 no. 2 bedroom dwelling.	Decision: APPROVED
19/01528/FUL - 6.115.54.H.FUL Orchard Cottage - Mr & Mrs Duncan Erection of Porch and replacement bay window	Decision: APPROVED (Subject to conditions)
19/00950/FUL - 6.115.14.Z.FUL Laburnum Croft – Mr Ward Erection of 2 single storey extensions, garage and stables.	APPLICATION WITHDRAWN

(c) To further discuss Planning Application Meetings

After taking guidance from HBC and looking at other Parish Council's practice on this matter and taking advice from Rod Goddard (Ex Barrister), it was agreed and proposed by Cllr Tomlinson and seconded by Cllr Gibbs to adopt Rod Goddard's recommendations and to include his suggested wording in the Standing Orders for MMPC.

19.053 FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the period April 2019 - July 2019, and the report reflected the receipts and payments.

(b) Bank Reconciliation

The Clerk presented a bank reconciliation together HSBC supporting statements.

Opening Balance	£10,438.12
Paid In (VAT Reclaimed)	£ 119.24
Paid Out	<u>£ 1,434.92</u>
TOTAL IN BANK	<u>£ 9,122.44</u>



(c) To note the accounts for payment.

The following accounts were approved for payment:

Clerk's Wages June/July	£308.50
Clerk's Expenses & Travel Expenses	£112.15
YLCA Internal Audit	£ 75.00
YLCA New Cllr Course	£ 86.00
D Greatorex (Website Annual Fee)	<u>£ 41.94</u>
TOTAL	<u>£724.25</u>

19.054 (19.038) TO RECEIVE AN UPDATE OF THE INTERNAL AUDIT REPORT

- A copy of the Audit Report 2018/19 had been circulated to the Councillors prior to the meeting. The report had stated that various Policy Documents were needed to be put in place, which is now work in progress.
- The Auditor had agreed the figures on the Financial Statements and the Exemption Certificate Statement had been duly logged and registered with PJ Littlejohn, as is necessary.
- There was an assumption made by the Auditor that certain processes were not in place, despite proof not being asked for.

19.055 (19.039) TO REPORT ON PROGRESS WITH HIGHWAYS ON VARIOUS ISSUES.

(a) UPDATE ON BUS SHELTER RESTORATION

The Clerk reported that information had come to light regarding the accident which demolished the bus shelter. NYCC Insurance Dept. had been forwarded the information and asked to make a claim on Moor Monkton Parish Council's behalf. NYCC confirmed that they would contact the Bus Company.

Action Point: Clerk to obtain an update

(b) UPDATE ON A59 TRAFFIC CALMING MEASURES

- The Clerk requested from NYCC a summary of accidents at the A59 / Church Lane / Marston Lane junction during the last 10 years. Their response provided figures for the last 5 years which showed that there had been 6 accidents at this location, of which 4 were in the last 3 years. NYCC defines a collision cluster site as a location with 4 or more collisions in the latest 3 years of data. Therefore this location will be investigated by them.
- Cllr Gibbs obtained 3 quotes from companies providing traffic surveys and the cheapest would be in the region of £750.
- District Cllr Andy Paraskos had discussions with Howard Ferguson (Nigel Adams' PA) and suggested that MMPC carried out a survey amongst their parishioners to find out their experiences at this road junction and to have a traffic survey carried out. Also advised MMPC to contact 95 Alive to request that they carry out a traffic road survey at this junction.
- Cllr Tomlinson had contacted Nationwide Data Collection regarding a survey they had carried out on Marston Lane back in March 2019 on behalf of



Network Rail, who then agreed to release the information to the Parish Council. This showed that an average of 1131 vehicles a day used this road, with 102 vehicles during the week of the survey travelling at over 60 mph. Cllr Tomlinson also contacted 95 Alive and asked them to carry out a road traffic survey and we are awaiting their response.

It was resolved that if 95 Alive were not able to carry out the survey within the next 6 months – the Parish Council would arrange an independent survey to be carried out whereby the Parish Council would have to pay.

- A Questionnaire for the Parishioners to complete will be sent out in September, with a Response Box to be placed outside the School Room.
ACTION POINT: Clerk to request box from K Wright

It was resolved that once these various processes had been carried out, the Parish Council would get back in touch with Nigel Adams PC.

(c) PARKING RESTRICTIONS ON THE BEND OF CHURCH LANE

It is understood that Richard Kay Charity will be issuing a Hire Agreement for the use of the School Room which will indicate where parking is NOT allowed. **ACTION POINT: Clerk to check with K Wright if this Agreement has been produced and if so can the Parish Council have a copy.**

19.056 UPDATE ON UNEVEN ROAD SURFACE AT THE RAILWAY CROSSING ON MARSTON LANE

Cllr Gibbs reported that Network Rail consider the railway crossing to be satisfactory as heavier trains are now using this line and therefore vehicles should slow down when crossing.

19.057 TO RECEIVE A NEIGHBOURHOOD WATCH UPDATE

Michael Wilson stated there was very little to report – just an awareness of on-line fraud. There is a lot of help and guidance on various websites, on how to report a fraudulent act including most of the Bank's own websites.

19.058 TO APPROVE THE CLERK'S CONTRACT OF EMPLOYMENT

The Chairman issued the Clerk with a Contract of Employment, which was duly signed and agreed by both parties.

19.059 TO APPOINT TWO COUNCILLORS TO ATTEND YLCA BRANCH MEETINGS AND REPRESENT THE PARISH COUNCIL AS VOTING REPRESENTATIVES

Cllr Tomlinson and the Clerk were appointed to represent the Council.

19.060 TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK AND PREVIOUSLY CIRCULATED TO THE COUNCILLORS.

David Clothier HBC
YLCA

Howard Ferguson

Darren Griffiths NYCC

HBC -

Re: Planning Meetings

Re: VE Day Celebrations

Re: A59 Update

Re: Accident Statistics for A59 in MM

Re: Ethical Training



Highways
YLCA
YLCA
N. Andralojc
NYCC
Rural Services
YLCA
YLCA

Re: Hedge Cutting & Signs
Re: Public Sector Websites
Re: White Rose Update
Re: Hgte & Dist N'Watch Donation
Re: Insurance claim for Bus Shelter
Re: Bulletin
Re: NALC Chief Exec Bulletin
Re: Audit Report

19.061 TO RECEIVE DISTRICT AND COUNTY COUNCILLOR'S COMMENTS (IF PRESENT).

District Councillor Ann Myatt enquired if any problems had been experienced due to the change of the Re-cycling collection days. There had been a few teething problems but HBC sending out the text alerts was considered helpful.

MINOR MATTERS

- Dog fouling was becoming a problem once again with dogs being allowed to roam lose in the village. **ACTION POINT: Cllr Johnson to follow up.**
- VE Day 75th Anniversary Celebrations – **ACTION POINT: Cllr Johnson to see if MMVA would be interested in organising anything to commemorate this.**

19.062 TO CONSIDER ITEMS FOR THE NEXT AGENDA.

The MMVA has asked the Parish Council to consider hiring out the Juicer/Shredder to Great Ouseburn Parish. It is unused for most of the year only being used in September/October. Otherwise would the PC consider selling it to MMVA?

19.063 TO AGREE A DATE FOR THE NEXT PARISH COUNCIL MEETING

The next Parish Council Meeting will be held on Wednesday 18th September 2019.

The Meeting Closed at 9pm

Signed:.....



Date:

18.9.19